

2016 HOUSTON COMMUNITY CLASSIC

Vendor Request Form

Booth Name: _____ Contact Person: _____

Address: _____ Day Phone: (_____) _____

City: _____ State: _____ Zip: _____ Evening Phone: (_____) _____

Email Address: _____

The Houston Festival Committee, Hardin- Houston Local School and their Officers, Board of Directors, Trustees, Agents and Employees, and Guests/assigns will **NOT** be held liable for any damage, theft, loss, acts of God, injury, etc. to or sustained by persons or property located on school/festival grounds before, during, and after the Houston Community Classic on **June 24 and 25, 2016**.

Festival Location and Hours are:

5300 Houston Rd. Houston, OH. 45333 (Houston High School Grounds)

Friday, June 24: 4:00 p.m. – 12:00 am

Saturday, June 25: 12:00 p.m. – 12:00 am

Set up will be: Thursday, June 23rd starting at 5:30pm and Friday at Noon

Vendor agrees to restrict all business activity and advertising materials to the assigned 12' x 12' space. Vendor is responsible for all necessary items such as a canopy/tent, tables, chairs, extension cords, lights, and portable water (if needed) for their space. Business or organization signs and price lists can be displayed on or in front of your booth.

Food vendors must have and display a "Temporary Food Service License" during the festival. Please visit www.shelbycountyhealthdept.org under Environmental Health for instructions.

Please list **ALL** your requested booth activities. Requests will be considered on a first-come, first-served basis and the committee reserves the right to deny requests in order to prevent duplicate or inappropriate activities. Please attach a tentative price list to this form for the committee to review. Booth activities cannot be changed once you receive a confirmation from the committee. (All food and drink items being sold must be listed).

Please list **ALL** electrical items/appliances that will be used at your booth during the festival.

Please Specify the type of electrical service/hookup needed: _____

Please specify:

Non-Profit Vendor

\$25 **No**-Electric space _____

\$50 **With**-Electric space _____

For Profit Vendor

\$50 **No**-Electric space _____

\$100 **With**-Electric Space _____

Please mail completed form with a check made payable to "**Houston Festival Committee**" to this address:
Amy Timmerman, 4815 Johns Rd. Houston, OH 45333. Entries must be submitted by June 1, 2016.

Signature of Vendor

Date